



PAKISTAN GEMS AND JEWELLERY DEVELOPMENT COMPANY



Ministry of Industries and Production Government of Pakistan
A Company set up under section 42 of the Companies Ordinance, 1984

CAREER OPPORTUNITIES

Pakistan Gems and Jewellery Development Company (PGJDC) is a Public Sector Company working under the administrative control of the Ministry of Industries & Production, registered under Section 42 of Companies Act, 2017. PGJDC invites applications from energetic and experienced candidates for the below vacant positions purely on **Contract Basis**. Positions are required for Islamabad, Lahore, Karachi, Peshawar & Quetta offices.

Manager Marketing (01)	Gemstone Lapidary Instructor (06)
Manager Trainings (01)	CAD/CAM Instructor (03)
Executive Secretary to CEO (01)	Jewelry Manufacturing Instructor (06)
Assistant Manager – Projects (02)	Manager – National Warranty Office (05)
Management Associates (02)	Gemologist (05)
Driver (04)	Assistant Gemologist (05)
Laser Marking Technical (02)	XFR Technician (02)
Assistant Manager – Marketing (01)	Jad/Nephrite / Stone Carving Instructor (03)
Company Secretary (01)	Attendant (05)
Evaluator-(Precious & Semi-Precious Stones) (03)	Front Desk Officer (05)

Terms & Conditions:

- Only shortlisted applicants will be invited for interview(s). The candidate shall not be entitled for any TA/DA while appearing for an interview.
- Appointment will be made purely on merit. Detailed terms and conditions will be settled in the employment contract. PGJDC is an equal opportunity employer. Females are encouraged to apply.
- Application form, TOR's of the positions and other details are available at www.pgjdc.org
- Applications by-hand shall not be accepted. Incomplete applications or applications received after the due date shall not be considered.
- Successful candidate will be offered market-based competitive remuneration package commensurate with his/her academic and experience profile.
- Any attempt to influence the recruitment & selection process or submission of fake/forged credentials shall disqualify the applicant for the whole process.
- Applications along with a detailed CV, a recent color photograph, and a copy of CNIC must be submitted via email at PGJDC2026@gmail.com or sent by post/courier within 15 days of the publication of this advertisement. Please ensure that the **Position and Location** applied for is clearly mentioned on the envelope or in the subject line of the email.
- NOC from candidates already working in Government / Public sector organization is required from respective organization.
- Final selection will be subject to clearing the test / interview and submission of HEC verified degrees.
- PGJDC reserves the right to accept/reject/increase/decrease/any or all of the positions at any stage.

Manager Administration & HR

Pakistan Gems and Jewellery Development Company

Ground Floor, PIDC House, Dr. Ziauddin Ahmed Road, Karachi.

Website: www.pgjdc.org, Email: pgjdc2026@gmail.com

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